



A Division of CCS Income Trust

### Behavior Observation Sheet

Observer: \_\_\_\_\_ Job/Location: \_\_\_\_\_

Tasks/work being done: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Using PPE</b>	<b>S</b>	<b>AR</b>	<b>N/A</b>				
• Wearing required PPE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Fencing closed or replaced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• PPE is adequate for work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Removal or marking of trip hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• PPE is worn properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Area free of debris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• PPE is in good condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Obstacles flagged	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Safe Positions/ Actions</b>				<b>Driving</b>			
• Safe position maintained with respect to machines	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Driving appropriate for road conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Eye contact made and kept with operator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Walk around vehicle prior to departure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Proper mounts and dismounts used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Spotter used when backing up or in tight spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Attention given to site hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Load secure and balanced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Awkward positions avoided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Defensive driving practices followed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Directions are followed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Procedures</b>			
• Work done at a reasonable pace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Proper placards on loads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Safe distances maintained between workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• All lines have been marked, located and hand dug when necessary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Tools and Equipment</b>				• Adequate communication procedure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tools used correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Confined space entry procedure followed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Proper machines/tools used	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Energy sources locked out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Tools/equipment inspected and repaired	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Excavation safety requirements adhered to	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Properly stored when not in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	• Procedures are known and understood by all workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				• Workers focused on job at hand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				• Proper lifting practice followed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Housekeeping**                      **S**    **AR**    **N/A**

S= Safe      AR= At Risk      N/A= Not Applicable



Comments/Observations

Was a JSA developed for job observed? If not, why? \_\_\_\_\_

Was a FLRA completed by employee for task being observed? If not, why? \_\_\_\_

Was a LMRA test performed with the employee after task was observed? If not, why? \_\_\_\_\_

Actions taken to encourage safe practices or to correct at risk behaviours:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Follow-up required:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Observers Signature: \_\_\_\_\_ Date: \_\_\_\_\_